

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 9-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 9) and two encounters for pupils during the second key phase (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- explain what career routes those options could lead to.
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#)

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagements with our pupils.

Previous providers

In previous terms/year we have invited the following providers from the local area to speak to our pupils:

AECC, ASK Apprenticeship, AUB, Bath Spa Uni, BCP Council Apprenticeships, Bournemouth & Poole College, British Army, Brockenhurst College, Cardiff University, Dorset County Council Apprenticeships, Dorset Police, Falmouth University, Ferndown Upper School, HIT Training Ltd, Kingston Maurward College, Land & Wave, Mike Taylor Education, NHS, Oxford Brookes University, Premier Education, RAF, Rockley Watersports, Royal Agricultural University, Royal Navy, Rubicon People Partnership, Salisbury 6th Form College, Shared Apprenticeships, Side by Side Training, Southampton Solent University, SWRAC, Tru Talent Recruitment, UCFB, Uni of Bath, Uni of Exeter, Uni of Plymouth, Uni of Portsmouth, Uni of South Wales, Uni of Southampton, Uni of Winchester.

Destinations of our pupils

Last year our year 11 pupils moved to a range of providers in the local area after school:

57% School sixth form
33% Further Education College
1% Full time Training
5% Apprenticeships
2% Employment

Last year our year 13 pupils moved to a range of providers in the local area after school

67% University
2% Foundation Degree
8% Apprenticeships
10% Direct Employment
13% GAP Year

Management of provider access requests

Procedure

A provider wishing to request access should contact Hayley Jones, Careers, Advice & Guidance Manager Telephone: 01202 885233 Email: Hjones@queenelizabeths.com

Opportunities for access

The school offers the six provider encounters **required by law** and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school and speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Granting and refusing access to providers

Access will be provided based on meeting the following criteria:

- Adequate room(s) and equipment are available, based on existing timetable and letting commitments.
- Staff are available to attend, taking account of participant numbers and teaching timetables and to ensure DBS regulations are met.
- Students are available to attend, depending on the dates requested and curriculum considerations.
- Providers offer impartial, unbiased and high quality content, meeting equal opportunity requirements.
- Providers are GDPR compliant.

Premises and facilities:

The school will make the main hall, classrooms or meeting rooms available for discussions between the provider, pupils, as appropriate to the activity and availability. The school will also make available AV and other specialist equipment to support the provider presentations where required. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Department for students to access during their break and lunch times.

Safeguarding

Queen Elizabeth's School is committed to keeping children safe and our Safeguarding and Child Protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy, which can be found on our school website.

Complaints

Any complaints with regards to provider access will be dealt with under the school's complaints and concerns policy or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Approval and review

Approved (date) 26.1.23

Next review: (date)