Friday 6th November

Dear Parents and Carers,

We would like to thank you for your continued support in helping us ensure that all students get the very best out of their PE lessons.

As a PE Faculty, we believe that wearing the correct PE kit is an important part of being ready to learn. It helps to keep students safe, enables everyone to participate fully in lessons and encourages positive habits such as organisation, responsibility and readiness. .

To help us maintain consistency and ensure that expectations are clear for all students, from **Monday 2nd November 2026**, we introduced an updated approach to managing occasions when students do not have their full PE kit.

Each occasion will be recorded on Arbor, with the following steps being applied:

Occasion	What happens	Home contact
1st	A warning, recorded on Arbor	Shown on Arbor
2nd	Lunchtime detention	Shown on Arbor
3rd	After-school detention	Parent/carer contacted
4th	Student spends that PE lesson in Reflection	Parent/carer invited in for a meeting
5th	Student spends a full day in Reflection	Meeting with the Head of Faculty and a senior leader

The count starts again at the beginning of **each term.**

What counts as not having the correct PE kit? A student will be considered to have no PE kit if they:

- Are missing any part of the required PE kit.
- Are wearing non-school sportswear or alternative clothing.
- Do not get changed into their PE kit for the lesson.

What if my child is injured or unwell?
Students are still expected to bring and wear their PE kit, even if they are injured or feeling unwell, unless their condition physically prevents them from getting changed.

If your child is unable to take part in physical activity, please provide a note in their planner explaining the reason. Students will still be expected to engage in the lesson through a suitable non-active role, such as coaching, officiating or supporting their peers.

How can you support your child?
Please check your child's timetable and encourage them to pack their PE kit the evening before each lesson. We also recommend labelling all items of PE kit to help prevent items from being lost or misplaced.

We understand that there may occasionally be difficulties with purchasing or replacing PE kit. If this is the case, please do not hesitate to contact us in confidence. We are always happy to offer support wherever possible.

Thank you for your continued support in helping us maintain high standards, positive attitudes and full engagement in PE lessons.

If you have any questions or would like further clarification about the updated policy, please do not hesitate to get in touch.

Yours sincerely,

Mr S Green
Head of PE and Head of Faculty
sgreen@queenelizabeths.com

Mrs N Drewitt
Second in Department, PE
ndrewitt@queenelizabeths.com