

## Locker FAQs 2026/27

### **How much does it cost to purchase a locker?**

The use of a locker is £6 per year. This fee is non-refundable and goes towards the administration and maintenance of all lockers.

### **How do I purchase a locker for my child?**

Please email [finance@queenelizabeths.com](mailto:finance@queenelizabeths.com) with your child's name and year. We will then set you up to pay for this on ParentPay. Once payment has been made your child can collect their locker key from Finance which is located in the main reception area.

### **Once I've paid for a locker, when can my child collect their key?**

Please allow up to 1 school week for locker keys to be allocated during September. Throughout the rest of the year, please allow up to three school days. Your child will be notified via their tutor when their key is ready to collect from the main office.

Locker keys will be held for students to collect for one half term. If they have not collected it in this time, it will be reallocated to another student.

### **What if there are no lockers available?**

Demand for lockers is high and we allocate them on a first come first served basis. If we run out of lockers, we will add your child to a waiting list.

### **What can I do if my child does not have a locker in their preferred location?**

We do our best to allocate lockers that are close to your child's tutor room. However, if this is not possible your child can join a waiting list for a different locker.

### **What if my child loses their key?**

Please add £6 to the item 'Replacement locker key' on ParentPay and allow up to one week for this to be cut.