In-Year Application Form

(To be used in order to apply for a school place required during the academic year)

This form must be completed and submitted directly to 'Admissions' at Queen Elizabeth's School, Wimborne, Dorset BH21 4DT or email to admissions@queenelizabeths.com

- Please ensure that you provide all the required information where requested to do so
- The applicant will be notified of the admission decision in writing **within 10 school days** of the Admission Authority receiving the completed application form.

Section 1: Your requirements

In which Year Group is the place required?	
When is the place required? (Date/Month/Year)	/ /

Section 2: Your Child's details *(the child who is the subject of this application)*

Please enter the required details or circle 'Yes' or 'No' throughout

Legal Surname	**First Name**	**Middle Name(s)**
Gender	**Date of Birth (dd/mm/yyyy)**	**Registered Nationality**
Male / Female		

Please enter the home address at which your child lives for the majority of their time			
How long have they lived at this address?	**Years:**	**Months:**	**Weeks:**
Are there any formal shared residency arrangements in place for your child?		**Yes**	**No**

Please note: If your family is currently moving house and you would like this application to be considered on the basis of your child's future home address, you must enclose with this application a copy of the legal 'Exchange of Contract' document or a formal Tenancy agreement (minimum six month) signed by the landlord.

Are they currently on the roll of a United Kingdom school?	**Yes**	**No**
If NO, when did they last attend school? Enter month/year :		
Please state the name and address of their current school or the one last attended:		
Please provide a brief reason for this application:		
Are they currently a 'Looked After Child' - a child in the care of a Local Authority?	**Yes**	**No**
Is there an adoption, child arrangements or special guardianship order in place?	**Yes**	**No**
Are they designated as a registered carer for another person?	**Yes**	**No**
Are they entitled to Free School Meals or Pupil or Service Premium?	**Yes**	**No**
If Yes, please state which entitlement.		
Do they have an Education, Health and Care Plan (EHCP)? If Yes, your application should go via the special educational needs disability team so please advise if they are aware of this application.	**Yes**	**No**
Do they have any special educational need, disability or medical condition the school should be aware of?	**Yes**	**No**
If Yes, please provide some basic information here and you will be contacted for more details.		
Do they have a registered support worker?	**Yes**	**No**
Does your child have any siblings currently attending this school at the time of application	**Yes**	**No**
If 'Yes' enter the details of any one sibling who is currently registered on the roll of this school		

Legal Surname	**First name**	**DOB: dd/mm/yyyy**	**Brother/Sister/Other**

Section 3: Applicant Details *(the applicant is the person completing this form)*

Please enter the required detail or circle 'Yes' or 'No'

Surname	First Name	Title

Relationship to child	Mother / Father	Other (please specify)

Do you live at the same address as the child you are applying for?	Yes	No

If 'No' then please provide your full address for communication purposes (include postcode)

Contact Telephone number:	
Email address	

Please provide details of anyone else with legal parental responsibility for this child and please confirm they agree with this application being made to QE School.		
Name		
Relationship to the child		
Is aware and agrees to this application?	Yes	No
If No, please provide details:		

Section 4: Declaration and Signature

This application will not be processed unless signed and dated by the applicant. By signing, the applicant confirms that:

- The information provided on this application form (and any other information that may be provided in support of this application) is accurate to the best of the applicants' knowledge and not intended to mislead in any way.
- The offer of a school place may be withdrawn if any of the information provided in support of the application is subsequently found to be fraudulent or intentionally misleading.
- The information provided may be shared by the Admission Authority to the extent that is required in order to determine the school admission decision, subject to the requirements of the Data Protection Act 1988.
- The applicant is legally responsible for the child concerned or that he/she has appropriate consent from the legally responsible party to submit this admission application form.

Signature of Applicant	Date